



Rules of Procedure of Sectoral Meetings - Coordinated Sector

Updated November 2020

Article 1

All IC members, candidates and pre-candidates, as well as non-members working in the Coordinated Sector meet periodically at sectoral meetings of the Coordinated Organisations. Sectoral meetings are governed by the present Rules of Procedure, interpreted and applied in accordance with the Statutes and other AllC texts.

Article 2

Powers

Sectoral meetings have the following powers:

1. to decide upon all matters affecting the Sector, including but not limited to, the implementation of Agreements with the Coordinated Organisations;
2. subject to the approval of the ExCo:
 - a. to elect by secret ballot, from amongst the members of the Association, a Negotiating Delegation, which shall appoint its spokesperson among its members;
 - b. to adopt the negotiating mandate for the renewal of agreements on the basis of a proposal by the Negotiating Delegation;
 - c. to adopt the outcome of negotiations.

Article 3

Convening Meetings

Sectoral meetings are convened by the Delegation, and posted with the draft agenda. The notification shall be sent with sufficient prior notice depending on the chosen distribution method.

They may also be convened by the AllC Executive Secretary, upon request of the Assembly or the President.



Article 4

Sessions

Sectoral meetings are convened when the need arises, and shall be convened as statutory meetings before starting negotiations for a new agreement, or before a draft agreement is submitted to the ExCo together with the Sector's opinion.

Article 5

Voting rules

Only AIIC members and candidates have the right to cast a vote. Pre-candidates and non-members have the right to speak.

AIIC members and candidates may hold up to 9 proxies. Proxies must be given in writing and are nominative. They are submitted to the secretariat of the meeting.

Article 6

Decisions and resolutions

A list of decisions and resolutions shall be made available to the members of the Sector and to the AIIC Secretariat for the ExCo.

Article 7

Validity of deliberations

The meeting shall be held from the time announced and any decision taken regularly in session on an item on the agenda shall be deemed valid.

A list shall be drawn up of persons present and represented. However, for statutory meetings referred to in Article 4, the meeting deliberates with a quorum of at least 70 AIIC members and candidates, present and represented.

Article 8

Professional delegations

The Negotiating Delegation may constitute a Professional Delegation with any Organisation in the Sector, on its own initiative or upon the proposal of the interpreters involved. Whenever possible, at least one member of the Professional Delegation shall be a member of the Negotiating Delegation.



Any procedural matter not mentioned above will be settled by the Chair of the meeting in accordance with the Statutes and the Rules of Procedure of the AIIC Assembly and the General Document on Agreement Sectors.

Article 9

Proposals of amendment to these Rules of Procedure shall be adopted by the Sector by a two thirds majority of valid votes subject to approval by ExCo, if necessary after legal advice.